



GALPIN FORD STUDIO RENTALS  
1763 IVAR AVENUE  
HOLLYWOOD, CA 90028



**RENTAL DAMAGE REPORT**

**RENTER'S INFORMATION**

DATE \_\_\_\_\_

Rental Agreement # \_\_\_\_\_ Unit # \_\_\_\_\_ Lic Plate # \_\_\_\_\_

Name of Renter: \_\_\_\_\_ Name of Driver: \_\_\_\_\_

Coordinator: \_\_\_\_\_ Job Name: \_\_\_\_\_ Job #: \_\_\_\_\_

Driver's Lic # \_\_\_\_\_ Date of Birth \_\_\_\_\_ Phone # \_\_\_\_\_

Damages Description: \_\_\_\_\_

Details of the accident: \_\_\_\_\_

Date of Accident: \_\_\_\_\_ Location: \_\_\_\_\_

**OTHER PARTY INFORMATION**

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Make of Car: \_\_\_\_\_ Model: \_\_\_\_\_ Lic Plate # (or VIN#) \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy # \_\_\_\_\_

Passenger Names: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

Any Injuries? \_\_\_\_\_ If YES, please Explain: \_\_\_\_\_

Witnesses Names: 1) \_\_\_\_\_ Phone # \_\_\_\_\_

2) \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_ I ACKNOWLEDGE DAMAGE TO THE RENTAL VEHICLE. I DO NOT HAVE KNOWLEDGE HOW  
DAMAGE OCCURRED. PERSON TO CONTACT: \_\_\_\_\_ Phone # \_\_\_\_\_

**The above stated information is true and correct.**

Customer's Signature: \_\_\_\_\_

Customer's Name in Print: \_\_\_\_\_

**Checked by:**

**Rental Agent - \_\_\_\_\_ Location \_\_\_\_\_**